



SAN ANTONIO WATER SYSTEM
Evans PZ 11A Booster Station Improvements Project
SAWS Job No. 13-6003
Solicitation No. B-14-052-MF

ADDENDUM NO. 7
August 11, 2014

TO BIDDER OF RECORD:

The following changes, additions, and/or deletions are hereby made a part of the Contract Documents for the Evans PZ 11A Booster Station Improvements Project, for the San Antonio Water System, San Antonio, Texas, Dated July 2, 2014, as fully and completely as if the same were set forth therein.

PART 1 – BIDDING AND CONTRACT DOCUMENTS

1. INVITATION FOR COMPETITIVE SEALED PROPOSALS

REPLACE the paragraph that reads

“Sealed proposals will be received by the Contract Administration Division, 2800 U.S. Hwy 281 North, Customer Center Building, Suite 171, San Antonio, Texas 78212, until **10:00 a.m., August 12, 2014**. Proposals will then be publicly opened and read aloud in Contract Administration, Suite 169, Customer Center Building, 2800 U.S. Hwy 281 North, San Antonio, Texas. Each proposal must be accompanied by a cashier's check, certified check, or bid bond in an amount not less than five percent of the total price proposal. SAWS reserves the right to reject any and all proposals.”

With the following:

“Sealed proposals will be received by the Contract Administration Division, 2800 U.S. Hwy 281 North, Customer Center Building, Suite 171, San Antonio, Texas 78212, until **11:00 a.m., August 14, 2014**. Proposals will then be publicly opened and read aloud in Contract Administration, Suite 169, Customer Center Building, 2800 U.S. Hwy 281 North, San Antonio, Texas. Each proposal must be accompanied by a cashier's check, certified check, or bid bond in an amount not less than five percent of the total price proposal. SAWS reserves the right to reject any and all proposals.”

2. SUPPLEMENTARY INSTRUCTIONS TO RESPONDENTS

REMOVE AND REPLACE this section in its entirety with the revised version attached to this Addendum

ALL BIDDERS SHALL ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 7 ON THE BID FORM AND BY HIS/HER SIGNATURE AFFIXED HERETO AND TO FILE SAME AS AN ATTCHMENT TO HIS/HER BID. BID FORMS SUBMITTED WITHOUT THIS ACKNOWLEDGEMENT WILL BE CONSIDERED NON-RESPONSIVE.

ACKNOWLEDGEMENT BY BIDDER

THE UNDERSIGNED ACKNOWLEDGES RECEIPT OF THIS ADDENDUM NO. 7 AND THE BID SUBMITTED HERewith IS IN ACCORDANCE WITH THE INFORMATION AND STIPULATION SET FORTH.

Date

Signature of bidder

Appended hereto and part of Addendum No. 7 is:

END OF ADDENDUM NO. 7

SUPPLEMENTARY INSTRUCTIONS TO RESPONDENTS

This document provides general information about the requirements for this Request for Competitive Sealed Proposals (RFCSP) as set forth in the selection criteria and procedures for implementation.

The San Antonio Water System (SAWS) Board of Trustees has determined that the Competitive Sealed Proposals method of procurement will provide the best value for SAWS for this project. The selection of the contractor will be based on the criteria described below. All procurements shall conform to Section 2269 of the Texas Government Code.

A. EVALUATION OF PROPOSALS

1. SAWS will conduct a comprehensive, fair and impartial evaluation of all Competitive Sealed Proposals received in response to this request within 45 days of receipt of the proposals. SAWS will appoint a selection committee to perform the evaluation. SAWS will evaluate and rank each proposal in relation to the following selection criteria:

Background, Experience, Qualifications	35%
Project Approach, Safety & Quality Control	25%
Price	30%
Small, Minority, Women, Business Participation	<u>10%</u>

Total: 100%

2. SAWS expressly reserves the right to reject any or all proposals submitted, and to interpret any proposal ambiguities to SAWS' advantage.

B. REQUIRED EXPERIENCE

1. The work associated with this project requires knowledge and experience with the construction of municipal water systems, including waterlines, pump stations, electrical, instrumentation and SCADA systems.
2. Respondent must have the following experience: installation of horizontal splitcase centrifugal pumps and motors, water lines, valves, and appurtenances; installation of motor control centers and associated wiring; installation and calibration of instruments and SCADA components; installation of steel framed canopy structures and noise barrier wall; construction of general civil site work.

C. RESPONSE FORMAT

1. Background, Experience and Qualifications

- a. During the evaluation process, SAWS will consider the following information from the Prime Contractor:
 - i. Current business organizational structure, type of business structure, and stability of organization

- ii. Debarment history
 - iii. Bond history
 - iv. Litigation history
 - v. Number of years performing contracting/construction work under current business name and/or previous business name(s)
 - vi. Availability of equipment and facilities
 - vii. On-time completion history of past projects
- b. Provide an organizational chart of the PRIME CONTRACTOR'S CONSTRUCTION TEAM personnel that will be directly involved on this project to include the project manager, superintendent, project scheduler, quality control inspectors, safety coordinator, and any other key staff. Summarize the qualifications, licenses, certifications, and relevant experience for each team member identified, as it relates to the scope of work identified in this RFCSP.
 - c. Provide a history of the PRIME CONTRACTOR'S record of on-time completion for other similar contracts, as well as identify any instances in which projects were not completed on time and the reason(s) for the delay.
 - d. Provide a list of the PRIME CONTRACTOR'S initiated change orders over \$25,000 in the past five (5) years for contracts. Include a description and a reason for the change for each of the identified change orders.
 - e. Provide a complete financial statement for the PRIME CONTRACTOR that was prepared within the last twelve (12) months, by an independent Certified Public Accountant.
 - f. List and describe three (3) projects of similar size and scope performed by the CONSTRUCTION TEAM within the last five (5) years that indicate a record of successful completion of a pump station. Include the following:
 - Project name, location and description
 - Original and final construction cost
 - Name of Project Owner, who served as the day-to-day liaison during construction, with valid contact information to include email address and phone number
 - Name of Project Engineer, who served as the day-to-day liaison during construction, with valid contact information to include email address and phone number
 - Name of Project Superintendent
 - g. Provide experience of the CONSTRUCTION TEAM that will be directly involved in the Project as it relates to programming of Process Control System Integrator (PCSI) and Application System Provider (ASP) systems. Provide at least three (3) projects within the last five (5) years utilizing PCSI and/or ASP systems. Respondent or the Respondent's TEAM must possess the minimum qualifications and SCADA programming experience that shall include the following:
 - i. Five (5) continuous years of Process Control System Integrator (PCSI) experience in the water/wastewater industry performing control and instrumentation system work.
 - ii. Completion of a MANUFACTURER's training course on the hardware configuration and implementation of the specific programmable controllers, computers and, software proposed for this project.

- iii. List PCSI provider for this project from recommended list in Specification 13000 Instrumentation General Provisions.
- iv. Five (5) continuous years of Application System Provider (ASP) experience in the water/wastewater industry programming for Schneider Electric M340 PLC, Allen Bradley CompactLogix Series PLC and the Transdyn DYNAC HMI system.
- v. List ASP provider for this project from recommended list in Specification 13000 Instrumentation General Provisions.

SAWS may contact references during any part of this process and reserves the right to contact any other references any time during the evaluation process.

2. Project Approach, Safety & Quality Control

- a. Describe your proposed work plan for this project.
- b. Describe your FIRM’s construction management approach and ability to coordinate work with all subcontractors and suppliers in order to meet the contract completion time.
- c. Describe your FIRM’s ability to identify and resolve potential issues, or unanticipated delays, as well as provide a proposed schedule recovery plan for this project.
- d. Describe your FIRM’s internal quality control program, including proposed methods that will be used to ensure quality control for this project.
- e. Provide the following Occupation Safety Health Administration (OSHA) documents for your FIRM for the last three (3) years:
 - OSHA 300 – Log of Work Related Injuries and Illnesses
 - OSHA Form 300A – Summary of Work Related Injuries and Illnesses
 - Total Recordable Incident Rate (TRIR)
 - Any OSHA citations issued
 - Experience Modifier Rate (EMR) from FIRM’s insurance carrier
- f. Describe your FIRM/TEAM’s job site safety program for this Project and specific safety policies in which employees must be in compliance.
- g. Provide the name and qualifications of the Safety Professional to be assigned to the Project.

D. PRICE

The Proposal with the lowest price total will receive twenty-five (25) of the available thirty (30) points. All other proposals will receive a percentage of the twenty-five (25) points based on a comparison with the lowest priced proposal.

Example:

Proposal	Amount	Calculation	Points Earned
A	450,000	$(250,000/450,000) \times 25$	13.89
B	300,000	$(250,000/300,000) \times 25$	20.83
C	250,000	$(250,000/250,000) \times 25$	25

The remaining five (5) points will be available for proposals that meet or are less than the estimated construction cost. The points will be distributed as follows:

- >15% below the estimated construction cost = five (5) points
- 14.99% - 11% below the estimated construction cost= four (4) points
- 10.99% -7% below the estimated construction cost = three (3) points
- 6.99% - 3% below the estimated construction cost = two (2) points
- 2.99 % or 0% below the estimated construction cost = one (1) point

E. SMALL, MINORITY, WOMEN, BUSINESS PARTICIPATION

Respondents for Competitive Sealed Proposals are required to make good faith efforts to meet or exceed the goal for SMWB participation. The SMWB goal for this project is **17%**. The weight for SMWB participation will be **ten (10) points** out of the total 100 points. The Respondents commitment to SAWS SMWB policy will be based on the following evaluation criteria.

1. Small, Minority, Woman Business (SMWB) status of the prime-five (5) point maximum:

- If the prime contractor is a certified SMWB, and a Good Faith Effort Plan (GFEP) is completed, five (5) points will be awarded.
- If the prime contractor is not a certified SMWB, and a GFEP is completed, points will be awarded based on the total participation percent of their SMWB sub contractors. This percent is multiplied by 10. For example, if the prime contractor satisfies the goal of 17%, the score is $17 \times 10 = 1.7$. This total shall not exceed five (5) points.

2. Good Faith Effort Plan (GFEP) Compliance – five (5) points maximum:

- If the prime contractor is a certified SMWB, and there is SMWB subcontractor participation, they will receive an additional two (2) points, with additional points based on the SMWB sub-contractor participation levels as follows:
 - o Sub-participation totals 13% - 17% = three (3) points
 - o Sub-participation totals 6% - 12.99% = two (2) points
 - o Sub-participation totals 5.99% or less = one (1) point
- If the prime is not an SMWB, points will be awarded as follows:
 - If the SMWB goal of 17% is met or exceeded on the GFEP, five (5) points will be awarded.
 - If the goal of 17% is not met, but the prime contractor clearly demonstrates that an effort was made to meet the goal, the following points will be awarded based on the total participation percent of their SMWB subs as follows:

- o Sub-participation totals 14% - 16% = four (4) points
- o Sub-participation totals 11% - 13.99% = three (3) points
- o Sub-participation totals 8% - 10.99% = two (2) points
- o Sub-participation totals 7.99% or less = one (1) point

3. Good Faith Effort Plan (GFEP) Non-Compliance:

- If a GFEP is submitted, but no clear attempt was made to meet the SMWB goal, no points will be awarded.
- If a GFEP is not submitted, the proposal may be considered non-responsive.

Proof of SMWB certification i.e., a valid Certification Affidavit from the South Central Texas Regional Certification Agency (SCTRCA) or equivalent for both prime and sub-contractors must be submitted.

F. FORMAT OF PROPOSALS

1. Proposals shall be prepared SIMPLY AND ECONOMICALLY, providing a straightforward, CONCISE description of the respondent's ability to meet the requirements of this RFCSP. Emphasis shall be on the QUALITY, completeness, clarity of content, responsiveness to the requirements, and an understanding of SAWS needs.
2. Proposals shall be a MAXIMUM OF **FIFTY (50)** PRINTED PAGES. The cover, table of contents, divider sheets, financial statement, Good Faith Effort Plan, Price Proposal, and any other required documents will not count as printed pages.
3. Proposals shall be submitted in two (2) separate envelopes 1) Qualifications (original submittal and 7 copies), and 2) Pricing in a single sealed envelope.
4. Respondents shall carefully read the information contained in this RFCSP and submit a complete response to all requirements and questions as directed. Incomplete Proposals will be considered non-responsive and subject to rejection.
5. Proposals and any other information submitted by respondents in response to this RFCSP shall become the property of SAWS.
6. Proposals shall be printed on letter-size 8-1/2" x 11" paper and assembled with spiral-type bindings or staples. DO NOT USE METAL-RING HARD COVER BINDERS.
7. Separate and identify each criteria response of this RFCSP by use of a divider sheet with an integral tab for ready reference.
8. Proposals shall include the "Respondent's Proposal Checklist" provided in this solicitation and provide page numbers for each part of the Qualifications portion

of the submittal.

9. Proposals shall include one copy on compact disc (CD) in .pdf format in addition to the required number of hard copies. The CD shall contain the entire proposal package as submitted, excluding the financial statement and Price Proposal, and should be encased in a paper CD envelope, clearly marked with the RFCSP information.